Emergency Loan Fund

Checklist

Make sure to include the following:

1. Must complete HWCC’s application.

2. Provide two years most recent tax return, personal and business (2019 and 2018 – If 2019 has not been filed yet then please provide 2018 and 2017)

3. Provide Year-End 2019 financials* if 2019 tax return was not filed yet

4. Total Monthly Sales Year to Date for 2020

5. Use of Funds breakdown

6. Provide description on how COVID-19 has impacted your business (Reduced hours, Store shutdown, Non-Essential business...etc.)

7. This is a Business Loan only. This is not a personal loan. Articles of Incorporation/Organization will be required along with Tax EIN.

***Photo pictures of the application and required documents are not acceptable. If a document scanner is unavailable, there are apps on your smartphone such as PDFelement for IOS and Scanbot for Android that can be used to scan your documents.***